



Reg Charity No: 1096458

Inclusion Policy

Violet Way & Edge Hill care club is committed to making our facilities accessible to all children where it is within our power to do so.

Where children are identified as having specific needs or requirements we will endeavour to meet these needs. We are committed to working in partnership with parents and other agencies to gain knowledge and understanding of specific conditions, special needs or disabilities to ensure us to provide access to the child/children with specific needs.

The care club has key workers where required, these staff members will be responsible for specific child/ren and maintaining records of these children ensure we meet their needs to the best of our ability. The Key Workers will attend training to increase general knowledge of children with specific needs. They will liaise with specialists to increase knowledge and understanding of specific conditions where possible to ensure the well being of children within our care.

Where a child has a statement of specific needs we will ensure that we meet the child's needs to the best of our ability. All information will be discussed with parents/carers and reviewed regularly whilst the child is in our care. This will enable us to target training needs for our staff.

All information held will be kept securely in locked cupboard in the strictest confidence as in confidentiality policy.

This policy was adopted at a meeting of	Trustees	Setting: - Violet Way & Edge Hill care club
Held on (date)		
Signed on behalf of the Management Committee/Proprietor		
Role of signatory (e.g. chairperson etc.)		Chair of trustees